



Saltash Town Council



Grant Application Form

APPLYING FOR:
(Tick one box)

Community Chest Grant

Festival Fund Grant

DATE APPLICATION SUBMITTED:

17th May 2024

Contact Name:	[REDACTED]
Position:	Secretary
Organisation:	Saltash Community Shed (charity number 1207422)
Contact Address:	The Core Church Road Saltash PL12 4AE
Telephone Number:	[REDACTED]
E-mail:	[REDACTED]
Status of Organization:	Active
Charity/Company number (if applicable)	Charity No: 1207422 Company No: CE035543

What geographical area does your organization cover?	Saltash
How long has your organization been in existence?	Less than 2 months

Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

1. Organisation Background

	Date Applied	Project	Amount Applied for	Successful Y/N
Have you applied for a grant from Saltash Town Council within the last <u>5 Years</u>? (Please list – continue on a separate sheet if necessary)				
	No previous grants made.			
Please list the aims and objectives of your organization	To promote social inclusion for the public benefit by preventing people particularly but not exclusively older men and women, within Saltash and the surrounding area, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially.			

<p>What are the main activities of your organization?</p>	<p>We are based at “The Core” and have a dedicated shed premises. As part of the Mens Shed organisation https://menssheds.org.uk/ we promote engagement through the implementation of practical projects which can either be individual or community focused. The Community shed will provide tools, machinery and guidance to those who want to make items which benefit the local community. It also provides a hub where members can share skills and experiences.</p> <p>The shed exists to:</p> <p>Making and Repair: Men’s Sheds encourage people to come together to make, repair, and repurpose items. Participants engage in activities such as woodworking, metalworking. These hands-on projects not only provide a sense of accomplishment but also contribute to the local community.</p> <p>Improving Wellbeing: Men’s Sheds play a crucial role in improving wellbeing. By participating in shared activities, individuals experience reduced loneliness and combat social isolation. The camaraderie and sense of purpose found in these sheds positively impact mental and physical health</p> <p>Community Support: Sheds support local communities by working on various projects. Whether it’s building bird boxes, repairing electronics, or creating artwork, the focus is on contributing to the community while fostering connections among participants</p> <p>Inclusivity: While Men’s Sheds typically attract older men, many now have younger members and women as well. The inclusive environment allows people of all ages and backgrounds to participate and benefit from the shared activities</p> <p>In summary, Men’s Sheds are more than just workshops; they are places where people come together to create, connect, and support one another.</p>
--	--

	<p>Yes / No or N/A</p>
<p>Are you part of a religious group?</p>	<p>No</p>

If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	No
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	No
If application is from an education, health or social service establishment – do you work in partnership with other groups?	No
If application is from an education, health or social service establishment – is project in addition to statutory services?	No

2. Your project

Project	Start Date	01 / 08 / 2024
	Finish Date	30 / 09 / 2024
	Total Cost	£ 749.97
	Grant Applied For	£ 749.97

Project title:	Work Benches
Description of project (please continue on a separate sheet if necessary):	<p>Before we can begin to equip the community shed the new shed premises requires appropriate heavy duty woodwork benches to allow for woodworking and other project activities</p> <p>We are looking to purchase 3 workbenches https://www.lumberjacktools.co.uk/stands-work-benches/lumberjack-heavy-duty-solid-wooden-woodworking-work-bench-4-drawers-vice/p-lum00168 at a cost of £249.99 each total cost of the project is £749.97</p>

<p>Where will the project/activity take place?</p>	<p>The Saltash Community shed The Core Saltash Church Road Saltash</p>
---	--

<p>Who will benefit from the project? (What groups will benefit and approximately how many people will benefit in total)</p>	<p>The beneficiaries will be the members and users of the Community Shed.</p> <p>We have lots of interest in membership from the local community, but we have not opened membership yet as the shed needs to be floored and equipped.</p> <p>Numbers are uncertain at present but 100 plus members are expected be on the books by the end of 2024</p>
---	--

<p>What evidence do you have that this project is required? (This might be survey work or statistical evidence)</p>	<p>Social Isolation and Loneliness: Social isolation and loneliness are prevalent issues, especially among older adults. Men’s Sheds provide a space where individuals can connect, share experiences, and combat feelings of isolation. Research shows that social engagement contributes significantly to overall well-being.</p> <p>Mental Health Benefits: Participating in group activities, such as those offered by Men’s Sheds, has been linked to improved mental health. The sense of purpose, camaraderie, and shared interests positively affect participants’ emotional well-being.</p> <p>Community Contribution: Men’s Sheds engage in community projects, such as building benches, repairing playground equipment, or creating art installations. These activities enhance local neighbourhoods and foster a sense of pride and purpose among shed members.</p> <p>Healthier Aging: Engaging in hands-on activities keeps minds active and bodies moving. Men’s Sheds encourage physical activity, creativity, and skill development, contributing to healthier aging.</p> <p>Inclusivity: While the name suggests “Men’s Sheds,” many sheds now welcome women and people of all</p>
--	--

	<p>ages. This inclusivity ensures that everyone benefits from the supportive environment.</p>
<p>What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)</p>	<p>We have received significant support from “the Core” and have a good following on Facebook and a number of active volunteers. The Core have provided premises and see the work which the community shed undertakes matches what they are trying to achieve with the local youth. It is hoped that our experienced members will be able to impart skills to the youth one we are firmly established.</p>
<p>How will the project be managed and how will you measure its success?</p>	<p>The benches are self assembly and can be undertaken by members of the community shed.</p>
<p>Please give the timescale and key milestones for your project, including a start date and finish date.</p>	<p>Purchase benches at the beginning of August, delivered and fitted by end of September.</p>

What arrangements do you have in place to ensure safeguarding of children and/or young people and/or vulnerable people (applicable only if your project involves working with this client group)	Not applicable in our circumstances
---	-------------------------------------

3. How you will pay for your project.

What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	woodworking benches which will be used for the production of projects within the community shed who stole the benches will be permanently installed within the community shed at the core.
How will you promote STC once application and project are complete?	Via website and Facebook

Sal

Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:

Organization	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
None at Present			

Please confirm the bank account your project is using is in the project's name/organization name	YES
---	-----

4. Further information enclosed Checklist.

	Enclosed (please tick)
A copy of your organization's most recent bank statements (mandatory)	<input checked="" type="checkbox"/>
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	Covered by "the Core" as its their property
A letter head showing the organization's address and contact details	See attached covering letter. <input checked="" type="checkbox"/>
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organization's status)	<input checked="" type="checkbox"/>
A copy of your organization's latest set of accounting statements (if any exist)	None exist – new charity
Copies of any letters of support for your project	See our Facebook page
If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council	No
Other (please list)	The Core own the land and the Community shed and have public liability cover for their premises. The Saltash Community Shed has exclusive use of the Portacabin shed for the purposes of the Charity. Once the Community shed is underway, we will have our own liability insurances to cover activities associated with the Charity

If any of the above documents have not been enclosed, please give reasons why in the box below:

5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.


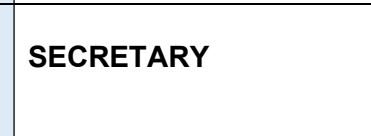
I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

Sign	
Print Name(s):	
Position(s):	SECRETARY
Date:	17th May 2024

Applicants should refer to the Privacy Notice on the Town Council Website www.saltash.gov.uk for details on how we use your data.

COMPLETED FORMS SHOULD BE RETURNED TO:
The Town Clerk, Saltash Town Council, The Guildhall, 12 Lower Fore Street,
Saltash PL12 6JX or enquiries@saltash.gov.uk

OFFICE USE ONLY:	
Date received	
Received by	
Application reference	
Date to P&R Chairman/Vice Chairman	
Approved to go to Committee	
Committee date	
Decision/Minute number	
Amount awarded	
Application refused by P&R Chair or refused by Committee	
Appeal notice issued	
Appeal received	
Approved for Committee	
Decision/Minute number	



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

THIS CERTIFIES THAT

SALTASH COMMUNITY SHED

REGISTERED CHARITY NUMBER

1207422

HAS BEEN REGISTERED BY THE

Charity Commission for England and Wales

ON THE DATE OF

13 March 2024

CERTIFIED BY

A handwritten signature in black ink, appearing to be 'Orlando Fraser'.

Orlando Fraser KC
Chair

A handwritten signature in black ink, appearing to be 'Helen Stephenson'.

Dr Helen Stephenson CBE
Chief Executive Officer



COMISIWN ELUSENNAU
AR GYFER CYMRU A LLOEGR

TYSTIWYD BOD

SALTASH COMMUNITY SHED

RHIF ELUSEN GOFRESTREDIG

1207422

WEDI'I GOFRESTRU GAN Y

Comisiwn Elusennau ar Gyfer Cymru a Lloegr

AR Y DYDDIAD

13 Mawrth 2024

ARDYSTIWYD GAN

Orlando Fraser KC
Cadeirydd

Dr Helen Stephenson CBE
Prif Swyddog Gweithredol

[REDACTED]

BRANCH : BUSINESS DIRECTPLUS

PAGE 1

[REDACTED]

TYPE : COMMUNITY DIR SALTASH COMMUNITY SHED

14 MAY 24

Date	Description	Withdrawals	Deposits	Balance
	NEW ACCOUNT			NIL.
07 MAY 24	SALTASH RC CHAR SALTASH ROTARY		450.00	450.00



Statement of Fact

Multi Cover Third Sector Secure

Policy number: [REDACTED]
Agent reference: [REDACTED]

Client number: [REDACTED]

Insured: The Core

Agent name: Access Underwriting Ltd (Croydon)

Postal address:

Agent address:

Cornwall College Site
Church Road
Saltash
Cornwall
PL12 4AE

1st Floor Selsdon House
212-220 Addington Road
Surrey
CR2 8LD

Issuing office: Victor Insurance, Grove House, Newland Street, Witham, Essex, CM8 2UP

Your Activities: Running a youth club for ages 11-18. Youth club activities include art, boxercise, games, discos and cooking. Indoor climbing wall up to 7.5 metres that is run by a qualified instructor. Fundraising activities twice a month with up to 100 people attending. Toddler group for mothers and children. Hiring out the hall to local groups and private hirers. Visiting schools to provide a sexual health drop in and support centre. Garden activities - hand tool gardening, fire pit always supervised. Making and selling of hand-made crafts and cards at an away from the premises.

Effective date: 06 April 2024

Date of issue: 07 March 2024

Expiry date: 05 April 2025

Premium ex IPT: [REDACTED]

IPT @ 12.00%: [REDACTED]

Underwriting fee: [REDACTED]

Total premium: [REDACTED]

Important Information

You must make a fair presentation of the risk to **Us** when **You** take out, renew or vary **Your** policy. This means that **You** must tell **Us** about all facts and circumstances which may be material to the risks covered by **Your** policy in a clear and accessible manner. Material facts are those which are likely to influence **Us** in the acceptance or assessment of the terms or pricing of **Your** policy. If **You** are in any doubt as to whether a fact is material, **You** should tell **Us** about it.

If **You** fail to make a fair presentation of the risk, where that failure is deliberate or reckless, or where, **We** would not have issued, renewed or varied **Your** policy had **You** told **Us** about a material fact or circumstance, **We** may treat **Your** policy as if it had not existed and refuse to pay any claims. In other cases, **We** may only pay part of the value of **Your Claim** or impose additional terms.

For these reasons, it is important that **You** check all of the facts, statements and information set out in this document or any other information provided are complete and accurate and that **You** have answered any questions completely and accurately. If there is more than one person involved in **Your**

Victor Insurance is a trading name of Marsh Ltd. Registered in England and Wales Number: 1507274, Registered Office: 1 Tower Place West, Tower Place, London EC3R 5BU. Marsh Ltd is authorised and regulated by the Financial Conduct Authority for General Insurance Distribution and Credit Broking (Firm Reference No. 307511)

Meeting Minutes

Saltash Community Shed Exec and Trustees Planning Meeting

Date: 16/05/2024

Apologies: none

Attendees:



Introduction:

Items discussed were as follows:

1. Shed works exterior.
2. Shed works Electrics.
3. Update on SW shed meeting and lessons learned
4. Acquisitions and donations
5. Opening times
6. Membership system
7. Grant applications

Previous Minutes

None

Shed work Exterior

There are a number of small things which need to be addressed:

- Refit roller – front door
- Deal with rotted window frames
- Refit cladding
- Refit guttering

Action: It was agreed to have working party on Saturday 18th May @ 1500 to assess work

Shed works Electrics

The provision of electric in the Shed was reviewed and it was agreed to increase the number of sockets by surface mounting a separate ring off of the distribution box

Action [redacted] **o liaise with** [redacted] **and the Electrician**

Update on SW shed meeting and lessons learned

- Other sheds suffering from reliance on key individuals to keep things going which severely impacts operations when they leave or die off! A decent resource plan where more load is spread across the management team is required.
- Accepting tools without having a need or a plan for their use leads to storage issues and disposal headaches

Meeting Minutes

- Grants are forthcoming from the National lottery, ST Just has supplied their submission as a template
- Meetings with the SW shed group planned for once every 3 months

Acquisitions and donations

It was agreed to accept donations once we have storage sorted.

We will produce a policy statement to give to donor explaining we may pass the donated item on to other charities.

Opening times

After discussion with the core

- 2 afternoons per week
- 2 evening sessions per week

Days and times to be agreed and published.

Membership system

The system is being configured, features are:

- Mass mailing of members
- Club shop
- Payments online
- Recipes for club projects

Grant applications

£450 received from Rotarians for insurances

- Town Council- New woodworking benches
- Scrapstore – Pillar drill and mortice attachment
- Babcock- CO2 laser cutter engraver
- National lottery- wish list in progress

Date of Next Meeting:

To be announced

Home > Spares & Accessories > Stands & Work Benches



Lumberjack Heavy Duty Solid Wooden Woodworking Work Bench 4 Drawers & Vice

Brand: Lumberjack
MPN: WB1520D4
Barcode: 5060504002240
Category: Spares & Accessories, Stands & Work Benches, Stands & Benches,
Type: Woodworking Benches
Capacity: 113kg
[Download PDF Manual](#)

Complete your workshop with this professional hardwood workbench capable of supporting up to 113kg. This workbench has a beautifully finished 1520mm x 620mm top and four felt-lined drawers to store your fine woodworking tools. The bottom shelf is useful for storing large objects. A clear lacquer finish protects the surface of the workbench. With a 7 inch capacity wood block vise, 4 anvil pegs and 4 wood pegs, this workbench has everything you need to get your woodworking projects finished.

The Lumberjack heavy duty woodworking benches are made from only the finest hardwood and completed with a high quality varnish finish, being very sturdy they can be used by DIY enthusiasts and professionals alike. There are two types in the range this one being the two clamp version with one drawer, the bench is shorter and wider than the other in the range includes a tool well and wooden board jacks.

FSC certified, timber is sourced from environments that are responsibly managed and meet the highest and social standards.

£249.99

